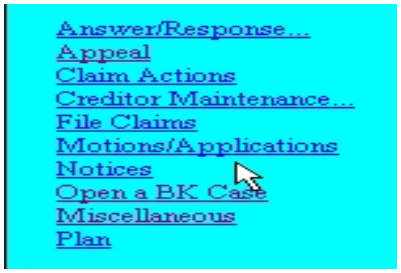
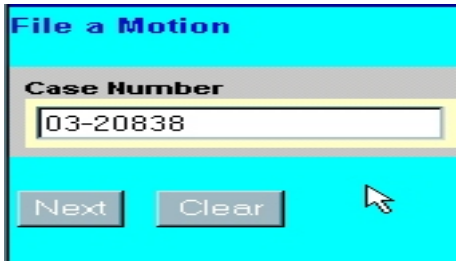
Avoid Judicial Lien

STEP 1 Select **Bankruptcy** from the *Main Menu*, and then click on **Motions / Applications** hypertext link.

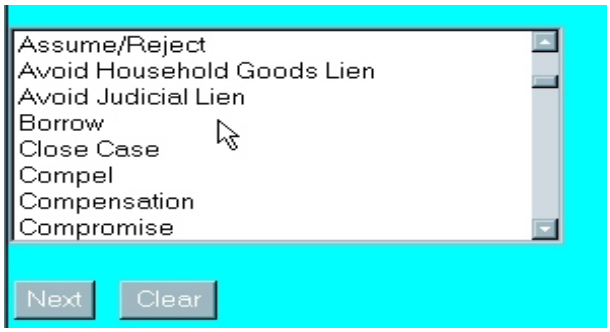


STEP 2 The **Case Number** entry screen displays.



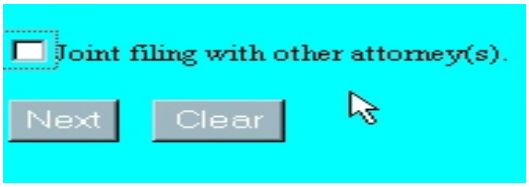
- **Case Number** - enter a case number in *YY-NNNNN* format.
- Click on the **Next** button

STEP 3 A list of the type of **motions/applications** displays.



- Using the up and down arrows to the right of the box, scroll through the options to highlight **Avoid Judicial Lien**.
- Click on the **Next** button.

STEP 4 The **Joint filing with other attorney(s)** prompt is displayed.

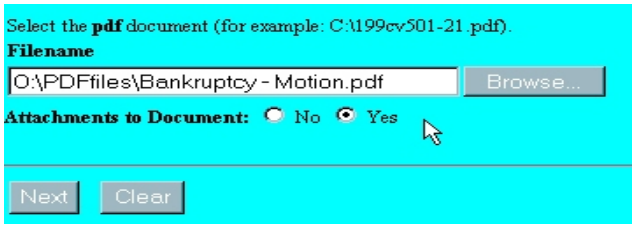


- Click in the **Joint filing with other attorney(s)** box to add any additional attorneys.
- Click on the **Next** button.

STEP 5 The **Select the Party** screen displays.

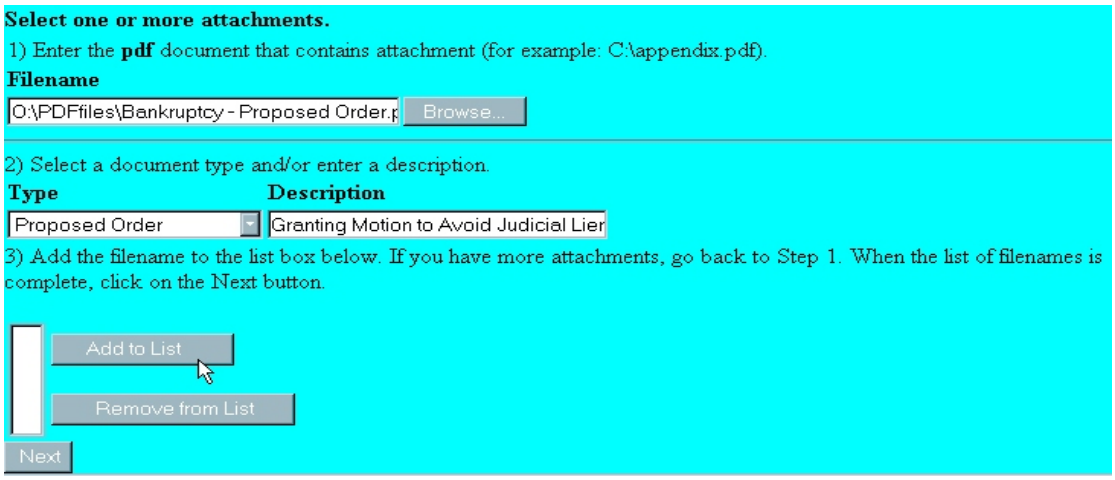
- Click on the debtor(s) name. If joint debtors, click on first name, hold down the **Ctrl** button and click on the next name.
- Click on the **Next** button.

STEP 6 The **Select the pdf document** screen displays.



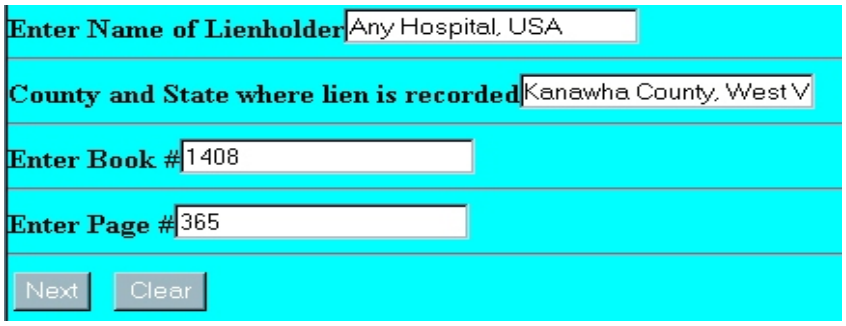
- Type the path and file name in the blank box, or
- Click on the **Browse** button to navigate to the appropriate directory and file.
- Click on the **Yes** radio button to **attach the Proposed Order** and any additional documents, (e.g. an exhibit, appendix).
- Click on the **Next** button.

STEP 7 The **Select one or more attachments:** screen displays.



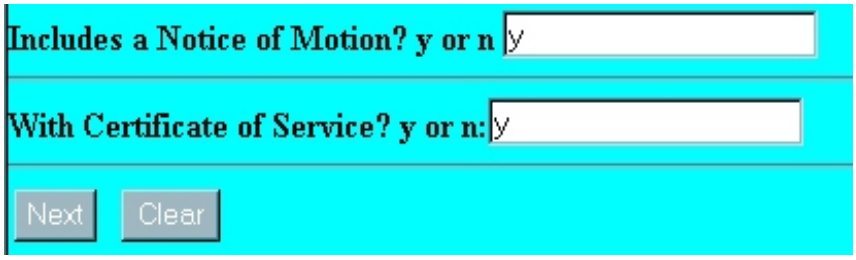
- Use the **Browse** button to navigate to the location of all necessary files.
- **Type** - click on the down arrow to select the type of attachment, if listed.
- **Description** - type in any additional description if needed.
- **Add to List** - click this button to add selected attachment to list. As documents are added to list, they will appear in the filename list box.
- Click on the **Next** button.

STEP 8 The **Lienholder** information screen displays.



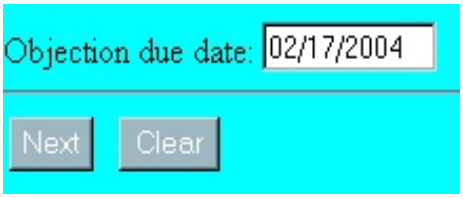
- Enter the **Name of the Lienholder**.
- Enter the **County and State** where lien is recorded.
- Enter the **Book Number** where lien is recorded.
- Enter the **Page Number** where the lien is recorded.
- Click on the **Next** button.

STEP 9 The **Notice of Motion and Certificate of Service?** screen displays.



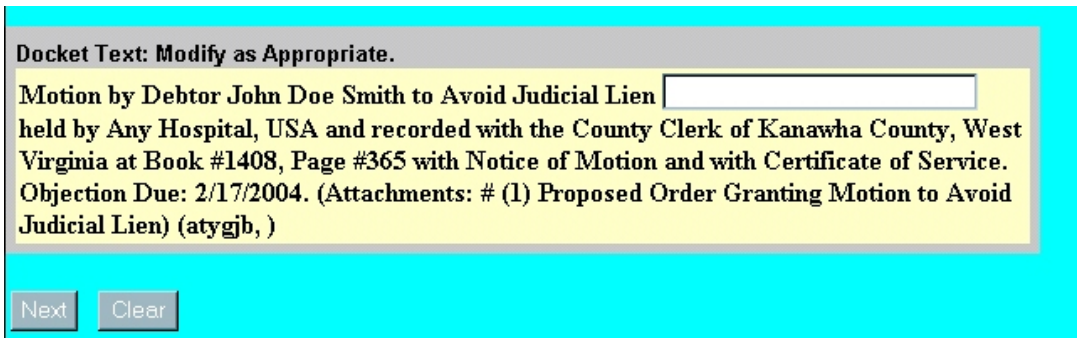
- Type a lowercase **'y'** if your document contains a Notice of Motion.
- Type a lowercase **'y'** if your document contains a Certificate of Service.
- Click on the **Next** button.

STEP 10 An **Objection due date** screen displays.



- The date for filing objections defaults to a 20-day notice.
- Click on the **Next** button.

STEP 11 The **Modify Text** screen displays to allow you to add more detail to the docket text.



- Click on the **Next** button.

STEP 12 The **Docket Text: Final Text** screen displays. This is the **LAST** opportunity to verify the accuracy of the information. Submission of this screen is **final**.

Docket Text: Final Text

Motion by Debtor John Doe Smith to Avoid Judicial Lien held by Any Hospital, USA and recorded with the County Clerk of Kanawha County, West Virginia at Book #1408, Page #365 with Notice of Motion and with Certificate of Service. Objection Due: 2/17/2004. (Attachments: # (1) Proposed Order Granting Motion to Avoid Judicial Lien) (atygjb,)

Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

Next Clear

- Verify the final docket text. If correct, click **Next**.
- If the final docket text is incorrect, click on your **Browser's Back** button to correct your entries or click on the **Bankruptcy** hyperlink on the *Menu Bar* to abort or restart your entry.

STEP 13 The **Notice of Electronic Filing** screen will display showing the essential data for this filing. Scroll down to view the entire receipt.

Notice of Electronic Filing

The following transaction was received from atygjb, entered on 1/28/2004 at 2:37 PM EST and filed on 1/28/2004
Case Name: John Doe Smith
Case Number: 2:03-bk-20838
Document Number: 8

Docket Text:
Motion by Debtor John Doe Smith to Avoid Judicial Lien held by Any Hospital, USA and recorded with the County Clerk of Kanawha County, West Virginia at Book #1408, Page #365 with Notice of Motion and with Certificate of Service. Objection Due: 2/17/2004. (Attachments: # (1) Proposed Order Granting Motion to Avoid Judicial Lien) (atygjb,)

The following document(s) are associated with this transaction:

Document description: Main Document
Original filename:O:\PDFfiles\Bankruptcy - Motion.pdf
Electronic document Stamp:
[STAMP bkecfStamp_ID=1019576470 [Date=1/28/2004] [FileNumber=10997-0]
[8519ccba4463a346197b59aed141d3a1f1516894511f69d3ec0c9ee7ab192c8133cef
892bdc0981d9dd5e2b95870b2ecdd2056052c54fb845160fb56efda9406]]