

UNITED STATES BANKRUPTCY COURT  
FOR THE SOUTHERN DISTRICT OF WEST VIRGINIA

In re

\_\_\_\_\_ (SS#: \_\_\_\_\_) Case No. \_\_\_\_\_

\_\_\_\_\_ (SS#: \_\_\_\_\_) Chapter \_\_\_\_\_  
Debtor(s).

ORDER AND NOTICE OF INSTRUCTION TO EMPLOYER(S) REGARDING WAGES

IT IS ORDERED AND NOTICE IS HEREBY GIVEN that the above-named person(s) have filed a petition for bankruptcy in the United States Bankruptcy Court for the Southern District of West Virginia and have disclosed that you are the employer. If you have received a Suggestee Execution against this employee's wages, you should not honor it. If you have already withheld money from the employee's wages for a Suggestee Execution previously served upon you and you have not transmitted these funds to the creditor or to the Court, you should give those funds back to your employee as soon as possible. Do not mail these funds to the creditor in whose favor the Suggestee Execution was filed.

You should not withhold any money from the wages of this employee if you should be served with a Suggestee Execution against this employee's wages within 45 days from the date of this Order.

You should continue payroll deductions for taxes, union dues, hospitalization, and retirement unless otherwise ordered by the Court. All voluntary deductions should continue unless you are notified otherwise, in writing, by the employee or the Trustee.

If this case was filed under Chapter 13, you may receive an order directing you to withhold money from the employee's wages for payment to the Trustee. Upon receipt of such an order, you should immediately commence withholding the amount indicated and forward the payments as directed.

ENTERED:

\_\_\_\_\_  
Ronald G. Pearson, Judge