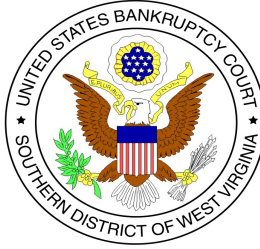


**UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF WEST VIRGINIA**

ROBERT C. BYRD U. S. COURTHOUSE
300 VIRGINIA STREET EAST, ROOM 3200
CHARLESTON, WEST VIRGINIA 25301



MARGARET JO PROOPS
Clerk of Court

Telephone: 304-347-3003
Fax: 304-347-3018

March 26, 2009

Notice: Registered Users of the Electronic Case Filing (ECF) System
Re: Reduced Paper Module (RPM)

In an effort to reduce the substantial cost incurred to send paper copies of notices to registered users of the Electronic Case Filing (ECF) system, the Bankruptcy Clerk's office has implemented use of the Reduced Paper Module (RPM). RPM provides registered users with the option of receiving only the electronic notice of filing (with one free look of the document) and not an additional separate paper copy of the notice. Registered users can exercise this option by sending an email to the address below asking the Court to discontinue sending paper copies of notices. Registered users who do not exercise this option will continue to receive both an electronic notice (with the one free look) and a paper copy of the notice.

Kristi_Kessler@wvsb.uscourts.gov

PLEASE NOTE: Because only the paper copy of the 341 notice contains the unredacted Social Security number of the debtor, all users will continue to receive a paper copy of the 341 notice in a case.

Please call the Clerk's Office (304-347-3003) with any questions or problems.