

PUBLIC NOTICE

SOLICITATION OF APPLICANTS TO SERVE AS SUBCHAPTER V TRUSTEES

The United States Department of Justice, Office of the United States Trustee, seeks resumes from persons wishing to be considered for inclusion in a pool of trustees who may be appointed on a case-by-case basis to administer cases filed under the Small Business Reorganization Act of 2019 (Subchapter V), which amended chapter 11 of title 11 of the United States Code (Bankruptcy Code).

Trustees may be primarily appointed to cases filed in the United States Bankruptcy Court for the Southern District of West Virginia, in the Charleston, Huntington, Beckley and Parkersburg Divisions, and in the United States Bankruptcy Court for the Northern District of West Virginia, in the Wheeling, Clarksburg and Martinsburg Divisions, as well as in other Districts or Divisions as appropriate. Subchapter V trustees receive compensation and reimbursement for expenses, in each case in which they serve, pursuant to court order under section 330 of the Bankruptcy Code.

To be eligible for inclusion in the Subchapter V trustee pool, an applicant must possess strong administrative, financial and interpersonal skills. Fiduciary and bankruptcy experience is desirable but not mandatory. Those with business, managerial, consulting, mediation and operational experience are encouraged to apply. Candidates for consideration must:

- (1) Possess integrity and good moral character;
- (2) Be physically and mentally able to satisfactorily perform a trustee's duties;
- (3) Be courteous and accessible to all parties with reasonable inquiries or comments about a case for which such individual is serving as private trustee;
- (4) Be free of prejudices against any individual, entity, or group of individuals or entities;
- (5) Not be related by affinity or consanguinity within the degree of first cousin to any employee of the Executive Office for United States Trustees of the Department of Justice, or to any employee of the office of the U.S. Trustee for the district in which he or she is applying;
- (6) Possess one or more of the following minimum qualifications:
 - (i) Be a member in good standing of the bar of the highest court of a state or of the District of Columbia;
 - (ii) Be a certified public accountant;
 - (iii) Hold a bachelor's degree from a full four-year course of study (or the equivalent) of an accredited college or university with a major in a business-related field of study or at least 20 semester-hours of business-related courses; or hold a master's or doctoral degree in a business-related field of study from a college or university of the type described above; or,
 - (iv) Have equivalent experience as deemed acceptable by the U.S. Trustee; and,
- (7) Provide reports as required by the U.S. Trustee.

A successful applicant will be required to undergo a background check and must qualify to be bonded. Subchapter V trustees are not federal employees.

Forward resumes to the United States Trustee at the following e-mail address: R04NSWVAsubchaptervapplications@usdoj.gov. All resumes must be received on or before November 15, 2019.