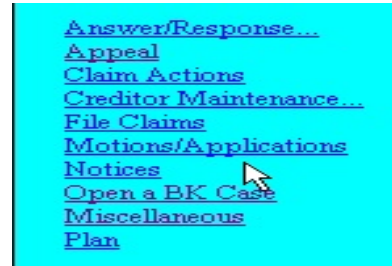
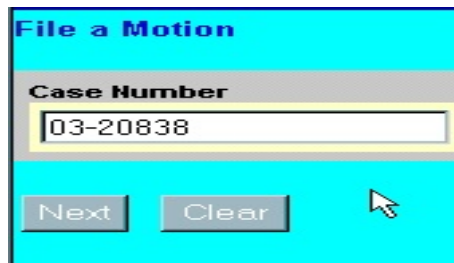


Avoid Judicial Lien

STEP 1 Select **Bankruptcy** from the *Main Menu*, and then click on **Motions / Applications** hypertext link.

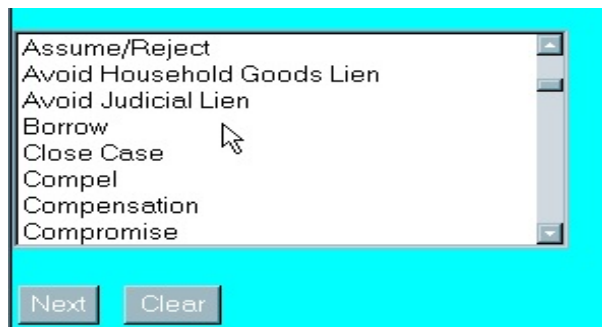


STEP 2 The **Case Number** entry screen displays.



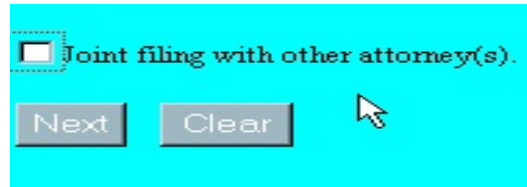
- ◆ **Case Number** - enter a case number in *YY-NNNN* format.
- ◆ Click on the **Next** button

STEP 3 A list of the type of **motions/applications** displays.



- ◆ Using the up and down arrows to the right of the box, scroll through the options to highlight **Avoid Judicial Lien**.
- ◆ Click on the **Next** button.

STEP 4 The **Joint filing with other attorney(s)** prompt is displayed.



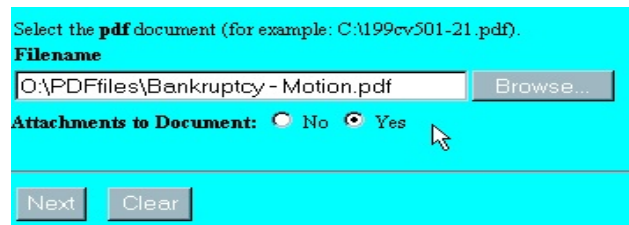
- ◆ Click in the **Joint filing with other attorney(s)** box to add any additional attorneys.
- ◆ Click on the **Next** button.

STEP 5 The **Select the Party** screen displays.



- ◆ Click on the debtor(s) name. If joint debtors, click on first name, hold down the **Ctrl** button and click on the next name.
- ◆ Click on the **Next** button.

STEP 6 The **Select the pdf document** screen displays.



- ◆ Type the path and file name in the blank box, or
- ◆ Click on the **Browse** button to navigate to the appropriate directory and file.
- ◆ Click on the **Yes** radio button to **attach the Proposed Order** and any additional documents, (e.g. an exhibit, appendix).
- ◆ Click on the **Next** button.

STEP 7 The **Select one or more attachments:** screen displays.

Select one or more attachments.
 1) Enter the **pdf** document that contains attachment (for example: C:\appendix.pdf).
Filename

2) Select a document type and/or enter a description.
Type **Description**

3) Add the filename to the list box below. If you have more attachments, go back to Step 1. When the list of filenames is complete, click on the Next button.

- ◆ Use the **Browse** button to navigate to the location of all necessary files.
- ◆ **Type** - click on the down arrow to select the type of attachment, if listed.
- ◆ **Description** - type in any additional description if needed.
- ◆ **Add to List** - click this button to add selected attachment to list. As documents are added to list, they will appear in the filename list box.
- ◆ Click on the **Next** button.

STEP 8 The **Lienholder** information screen displays.

ECF Bankruptcy

File a Motion:
[2:06-bk-20083 Huffman Sheila](#)

Enter Name of Lienholder

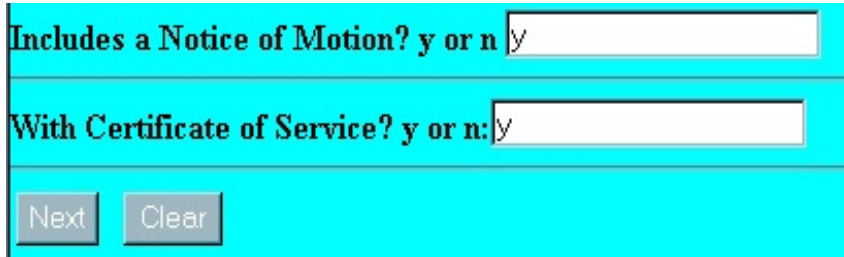
County and State where lien is recorded

Enter Book #

Enter Page #

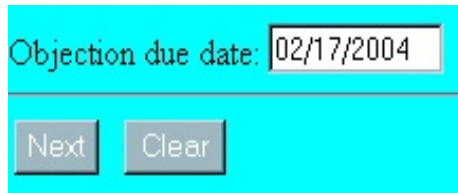
- ◆ Enter the **Name of the Lienholder**.
- ◆ Enter the **County and State** where lien is recorded.
- ◆ Enter the **Book Number** where lien is recorded.
- ◆ Enter the **Page Number** where the lien is recorded.
- ◆ Click on the **Next** button.

STEP 9 The **Notice of Motion and Certificate of Service?** screen displays.



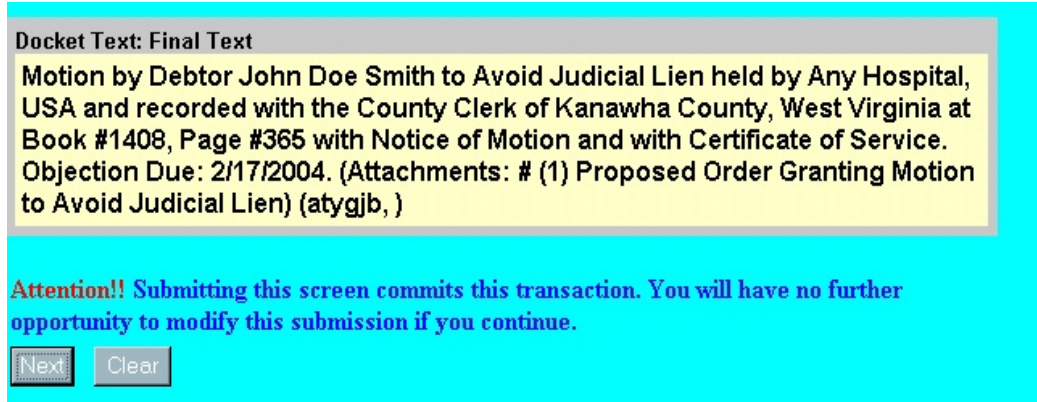
- ◆ Type a lowercase ‘y’ if your document contains a Notice of Motion.
- ◆ Type a lowercase ‘y’ if your document contains a Certificate of Service.
- ◆ Click on the **Next** button.

STEP 10 An **Objection due date** screen displays.



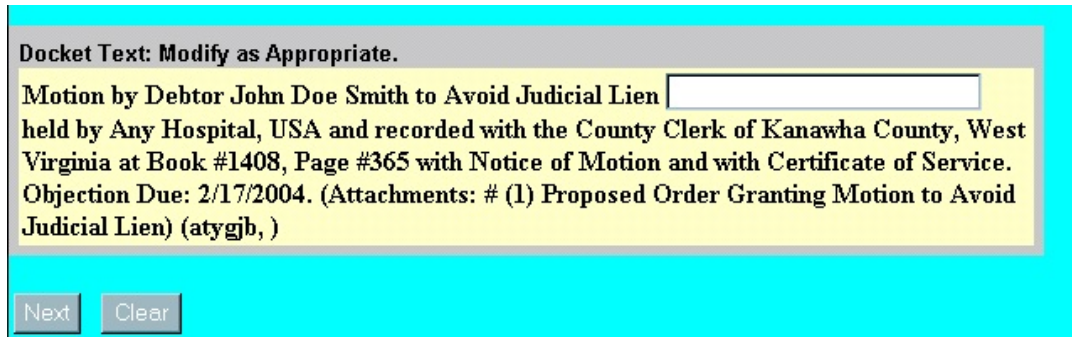
- ◆ The date for filing objections defaults to a 20-day notice.
- ◆ Click on the **Next** button.

STEP 11 The **Modify Text** screen displays to allow you to add more detail to the docket text.



- ◆ Click on the **Next** button.

STEP 12 The **Docket Text: Final Text** screen displays. This is the **LAST** opportunity to verify the accuracy of the information. Submission of this screen is **final**.



- ◆ Verify the final docket text. If correct, click **Next**.
- ◆ If the final docket text is incorrect, click on your **Browser's Back** button to correct your entries or click on the **Bankruptcy** hyperlink on the *Menu Bar* to abort or restart your entry.

STEP 13 The **Notice of Electronic Filing** screen will display showing the essential data for this filing. Scroll down to view the entire receipt.

Notice of Electronic Filing

The following transaction was received from atygb, entered on 1/28/2004 at 2:37 PM EST and filed on 1/28/2004

Case Name: John Doe Smith
Case Number: [2:03-bk-20838](#)
Document Number: [8](#)

Docket Text:
Motion by Debtor John Doe Smith to Avoid Judicial Lien held by Any Hospital, USA and recorded with the County Clerk of Kanawha County, West Virginia at Book #1408, Page #365 with Notice of Motion and with Certificate of Service. Objection Due: 2/17/2004. (Attachments: # (1) Proposed Order Granting Motion to Avoid Judicial Lien) (atygb,)

The following document(s) are associated with this transaction:

Document description: Main Document
Original filename: O:\PDFfiles\Bankruptcy - Motion.pdf
Electronic document Stamp:
[STAMP bkecfStamp_ID=1019576470 [Date=1/28/2004] [FileNumber=10997-0]
[8519ccba4463a346197b59aed141d3a1f1516894511f69d3ec0c9ee7ab192c8133cef
892bdc0981d9dd5e2b95870b2ecdd2056052c54fb845160fb56efda9406]]