




Frank W. Volk, Chief Judge
United States Bankruptcy Court
Southern District of West Virginia

Dated: February 1st, 2018

**UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF WEST VIRGINIA**

AT ALL POINTS OF HOLDING COURT

GENERAL ORDER 18-01

**GENERAL ORDER GRANTING EXEMPTION
FROM THE ELECTRONIC PUBLIC ACCESS FEES FOR TRUSTEES**

Pursuant to policy of the Judicial Conference of the United States, an exemption from the fees imposed by the Electronic Public Access fee schedule is permitted for Trustees in the performance of their duties.

The Court **FINDS** that the Chapter 13 and Chapter 7 Trustees (collectively "Trustees") in this District fall within the class of users listed in the fee schedule as being eligible for a fee exemption. Additionally, the Trustees have demonstrated that an exemption is necessary in order to avoid unreasonable burdens and to promote public access to information.

Accordingly, it is **ORDERED** that the Trustees listed below are exempted from the payment of fees for PACER access to the electronic case files maintained by the Court, but only to the extent such use is incurred in the course of the performance of the Trustees' duties and for no other purpose:

Arthur M. Standish, Chapter 7 Trustee
Janet Smith Holbrook, Chapter 7 Trustee
Robert L. Johns, Chapter 7 Trustee
Thomas H. Fluharty, Chapter 7 Trustee
Aaron C. Amore, Chapter 7 Trustee
Helen M. Morris, Chapter 13 Trustee

It is further **ORDERED** that the following limitations shall apply to each Trustee's fee-exempt PACER account:

1. The fee exemption is valid only for the purposes stated above;
2. The fee exemption is non-transferrable and should not be shared outside of the account holder's immediate office staff;
3. The fee exemption applies only to the electronic case files of this Court that are available through the PACER system;
4. By accepting this exemption, the Trustees agree not to sell for profit any data obtained as a result of receiving this exemption;
5. The Trustees are responsible for preventing unauthorized use of the login and password;
6. The Trustees must notify the PACER Service Center immediately at 800-676-6856 if they believe there has been unauthorized use of the account;
7. The Trustees are prohibited from transferring any data obtained as a result of receiving this exemption, including redistribution via Internet-based databases;
8. Account usage will be monitored to ensure that the usage is consistent with this fee exemption;
9. This exemption may be revoked at the discretion of the Court at any time; and
10. The password on the account must be changed at least every 90 days.
(To change a password, visit the PACER Service Center website at <https://www.pacer.gov/> then click on *Manage My Account* at the lower left hand of the page).

A copy of this General Order shall be sent to the PACER Service Center and the aforementioned Trustees.