



B. McKay Mignault
B. McKay Mignault, Chief Bankruptcy Judge
United States Bankruptcy Court

Dated: October 29th, 2024

IN RE: STAFF ADMINISTRATIVE LEAVE FOR THE HOLIDAYS	GENERAL ORDER 24-02 JUDGE B. MCKAY MIGNAULT
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**GENERAL ORDER 24-02 ESTABLISHING STAFF
ADMINISTRATIVE LEAVE FOR THE HOLIDAYS**

Federal law establishes public holidays for federal employees. These holidays are celebrated through the granting of administrative leave to the staff in the offices of the United States Bankruptcy Court for the Southern District of West Virginia. In extended observance of the pending Thanksgiving holiday, the Southern District of West Virginia Bankruptcy Court's offices will be closed on Friday, November 29, 2024.

In extended observance of the upcoming Christmas holiday, employees in the Southern District of West Virginia Bankruptcy Court may elect two of the following days as administrative leave days, subject to the approval of their supervisor: Tuesday, December 24, 2024; Thursday, December 26, 2024; Tuesday, December 31, 2024; or Thursday, January 2, 2025. The offices shall remain open for regular business on each of those days.

It is **SO ORDERED** this 29th day of October 2024.