



B. McKay Mignault
B. McKay Mignault, Chief Bankruptcy Judge
United States Bankruptcy Court

**UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF WEST VIRGINIA**

IN RE: EXEMPTION FROM THE ELECTRONIC PUBLIC ACCESS FEES BY TRUSTEES REGISTERED FILING AGENTS	GENERAL ORDER NO. 25-01 JUDGE B. MCKAY MIGNAULT
--	--

**GENERAL ORDER GRANTING EXEMPTION FROM THE ELECTRONIC PUBLIC
ACCESS FEES BY TRUSTEES AND THEIR REGISTERED FILING AGENTS**

Pursuant to requirements of the Judicial Conference of the United States Courts for exemption from the fees imposed by the Electronic Public Access fee schedule for Trustees in the performance of their duties, and in compliance with newly enacted requirements of the PACER and CM/ECF platforms which precludes shared accounts,

The Court finds that the **Chapter 13, Chapter 7, and Chapter 11 Sub-Chapter V Trustees and their registered filing agents** fall within the class of users listed in the fee schedule as being eligible for a fee exemption. Additionally, the trustees have demonstrated that an exemption is necessary in order to avoid unreasonable burdens and to promote public access to information.

Accordingly, the trustees and their registered filing agents shall be exempt from the payment of fees for access via PACER to the electronic case files maintained in this court, to the extent such use is incurred in the course of the performance of his/her duties as a Trustee. The Trustee and their registered filing agents shall not be exempt from the payment of fees incurred in connection with other uses of the PACER system in this court. The following Trustees and their registered agents are hereby exempt from the PACER fees to the extent such use is incurred in the course of the performance of his/her duties as a Trustee effective August 29, 2025:

Janet Smith Holbrook, Chapter 7

Trustee Robert L. Johns, Chapter 7 Trustee and his registered agent: Ann Marshall

Thomas H. Fluharty, Chapter 7 Trustee

Aaron Amore, Chapter 7 Trustee

Martin P. Sheehan, Chapter 7 Trustee

Ryan Johnson, Chapter 13 Trustee and his registered agents: Miranda Hunt, Kelly

Barron, Emily Wizba and Megan Honaker

Michelle Steele, Chapter 11 Sub-Chapter V Trustee

Joe Supple, Chapter 11 Sub-Chapter V Trustee

It is ORDERED that the following limitations apply to their fee-exempt PACER account:

The fee exemption is valid only for the purposes stated above effective August 29, 2025;

The fee exemption is non-transferrable;

The fee exemption applies only to the electronic case files of this court that are available through the PACER system;

By accepting this exemption, the Trustee and their filing agent(s) agree not to sell for profit any data obtained as a result of receiving this exemption;

The Trustee and their filing agents are responsible for preventing unauthorized use of the login and password;

The Trustee and their filing agents must notify the PACER Service Center immediately at 800-676-6856 if they believe there has been unauthorized use of the account;

The Trustee and their filing agents are prohibited from transferring any data obtained as a result of receiving this exemption, including redistribution via internet based databases;

Account usage will be monitored to ensure that the usage is consistent with this fee exemption; and

This exemption may be revoked at the discretion of the Court at any time.

The password on the account must be changed at least every 90 days or more frequently, if required. To change a password, the Trustee and their filing agent(s) shall visit the PACER Service Center website at <http://www.pacer.gov/> then click on *Manage My PACER Account*.

A copy of this Order shall be sent to the PACER Service Center.