

IN RE:  STAFF ADMINISTRATIVE LEAVE FOR THE HOLIDAYS	GENERAL ORDER 21-07  JUDGE B. MCKAY MIGNAULT
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**ORDER**

Federal law establishes public holidays for federal employees. These holidays are celebrated through the granting of administrative leave to the staff in the offices of the United States Bankruptcy Court for the Southern District of West Virginia. In extended observance of the pending Thanksgiving holiday, the Southern District of West Virginia's Bankruptcy offices will be closed on Friday, November 26, 2021.

In extended observance of the upcoming Christmas holiday, employees in the United States Bankruptcy Court for the Southern District of West Virginia may elect one of the following days as administrative leave days: Thursday, December 23, 2021; Monday, December 27, 2021; Thursday, December 30, 2021; or Monday, January 3, 2022. The offices shall remain open for regular business on each of those days.

**SO ORDERED** this 4th day of November, 2021.